### Encounter Form – Therapist:

<table>
<thead>
<tr>
<th>Date</th>
<th>Client Name</th>
<th>Amount Due</th>
<th>Amount Paid</th>
<th>Diagnosis</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Cash</td>
<td>Check</td>
</tr>
<tr>
<td></td>
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</tr>
</tbody>
</table>

#### Service
- Diagnostic Evaluation
- Individual Therapy
- Family with client
- Family without client
- Crisis Session*
- Interactive Complexity*
- EAP Testing
- 16-37 mins
- 38-52 mins
- 53-67 mins
- 68-90 mins

#### Time
- 16-37 mins
- 38-52 mins
- 53-67 mins
- 68-90 mins

#### Other Charges
- No Show
- Late Cancel
- Non-routine paperwork
- Telephone Consultation

#### Notes:
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________

All charges and payments posted and verified: ________________

* See reverse side for description
New Code Descriptions

Interactive Complexity (Add-on Code)

Interactive complexity refers to specific communication factors that complicate the delivery of a psychiatric procedure. Common factors include more difficult communications with discordant or emotional family members and engagement of young and verbally underdeveloped or impaired patients. Typical patients are those who have third parties such as parents, guardians, other family members, interpreters, language translators, agencies, court officers, or schools involved in their psychiatric care.

- Add-on code is reported in addition to primary code and never alone
- Reflects increased work intensity of the service, but does not change the time of the service
- Can be used in addition to initial evaluation or psychotherapy
- One of the following must exist:
  - Maladaptive communication (e.g., high anxiety, high reactivity, repeated questions or disagreement) among participants that complicates the delivery of care
  - Emotional or behavioral conditions inhibiting initiation of treatment plan
  - Mandated reporting to a third party required (e.g., abuse or neglect)
  - Play equipment, devices, interpreter or translator required due to inadequate language expression or different language between client and provider

Crisis Psychotherapy

Crisis psychotherapy is defined as an urgent assessment and history of a crisis state, a mental status exam, and a disposition.

- Used for patients who present in high distress with complex or life threatening circumstances that require urgent or immediate attention
- Do not report with initial evaluation or standard psychotherapy
- Do not report with interactive complexity
- Two codes are billed if longer than 60 minutes so report total time spent with patient
- Crisis code can only be reported once per date, but time does not need to be continuous on that date